

Queen's Park Primary School: Governing Body Minutes

September 20<sup>th</sup> 2023 16.00

No.	Item	Minute	Action
1.	Attendance	16.08 Governors= IL/ NG/ JB/CH/ PO / LT from item 2. Staff = EG / KB/KM Apologies = TH	
2.	New Governor	Chair proposed Lynne Thibaut (LT) as a new Governor - this was agreed, and LT joined the meeting	1.Clerk to inform B &HCC
3.	Minutes of July meeting	Agreed. Chair is rescheduling the agenda owing to two major new items: Ofsted Inspection and letter from B&HCC re schools' reorganisation	2.Chair to pick up the July actions with Clerk and EG at a later stage
4.	Safeguarding updates	NG updated Governors on her recent visit and KM gave a detailed presentation to Governors on KCSIE . Governors asked KM how Safeguarding and the new changes were being monitored. Detailed discussion ensued around safeguarding culture and roles of SLT and Governors. 16.46	3. Governors to read Annexe A and email KM stating that they have read this. 4. KM to email Governors information on the new Filtering standards, Cyber Security and on Prevent updates.
5.	Policies	All the policies on the Governor drive were approved after some constructive discussion and clarification on data protection, uniform, attendance, behaviour; Governors praised the Early Years policy.	5. EG to ensure Governors' comments followed up. 6. Clerk to clarify with Chair process for formally updating policies.
6.	Logo	Examples of draft new school logos were discussed: key questions were, <i>"how does the logo convey the school's values?" "Do Governors want a corporate logo or a child centred logo?" "How to convey inclusivity. Diversity and ambition?"</i> Governors were not yet ready to sign off the new logo. 17.35	7. EG to reformulate the brief for the designer in the light of the discussion and bring further designs to November Board.

7.	Queen's Park ' At a Glance ' and ' Headteacher's Executive Summary	EG gave a detailed presentation to Governors on progress and attainment data. Governors drilled down into the data with the Headteacher. There has been historic underperformance and also historic gaps in data collection. This year's Y6 data may be problematic. Good signs of improvement in Early Years. Governors thanked EG for this very useful presentation and agreed it would provide them with a standard basis for termly accountability monitoring. EG wants to see 2 years of progress in Y6 not just one.	8. EG to consider Governors' points about how parents and families can support the learning of their children.
8.	Ofsted and Schools' Reorganisation	Governors and SLT had a detailed discussion of these challenges for the school which they recognized are, to a degree, inter-related. A confidential minute of this discussion was made by the clerk.  Meeting concluded at 18.21.	9. Governors to hold an emergency FGB on Wednesday October 18 <sup>th</sup> at 16.00. 10. Chair and Clerk to circulate agenda.

Emergency meeting of Governing Body: October 18<sup>th</sup> @ 16.00  
Next ordinary meeting of Governing Body: November 22<sup>nd</sup> @ 16.00

Governors = Ingrid Laycock (IL) Chair ; Naomi Gosling ( NG ) Vice Chair ; Cheryl Hassell ( CH ) ; Peter Osborne ( PO ) ; Lynne Thibaut ( LT ) ;

Staff = Emma Gale (EG) Headteacher; Kirsty Murray ( KM ) Deputy Headteacher ; Kelly Bassett KB ( School Business Manager )